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SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 4 JANUARY 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.

II. Items/Events of Major Interest that have Occurred
During the Preceding Week:

25X1

[Large rectangular redacted area]

B. Disposal of Obsolete Material From Stock: Since 1 October 1982, Supply Management Branch (SMB) has been meeting with cognizant offices to review slow and non-moving items. In an attempt to reduce items no longer required by primary user offices, SMB has provided stock status reports to appropriate cognizant offices which reflect items that have had no movement in the last twenty-two (22) months. [Redacted]

25X1

These meetings have been attended by representatives from SMB and senior logistics officers assigned to the Office of Communications, Office of Technical Service, Office of Security, and the Office of SIGINT Operations. During these meetings, SMB representatives have explained the growing Agency requirements for additional space at [Redacted]

25X1

the trade-offs and cost effectiveness of retaining items in stock vs. direct procurement on an as-needed basis, and the adverse

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11 January 1983 (U)

impact on the Inventory Control System caused by retaining
marginally required records on line in the system. [redacted]

25X1 All logistics offices contacted by SMB have shown a willingness to work to reduce stocks under their control, but point out that all items identified must be reviewed by technicians within their offices. In an attempt to provide assistance and reduce processing time, SMB has requested that the cognizant logistics officers need only have techs indicate which items can be removed from stock. Once this is accomplished, SMB has been preparing all R.I.A.'s to place items on excess lists. To date, SMB, along with the cognizant offices, has identified for disposal 247 line items from stock worth \$770,721.00. [redacted]

25X1 In addition to the figures listed above, SMB in coordination with the Office of Communications has identified some 913,090 pieces of property in Allocation 00 stock as slow and non-moving. (No issues in the past twenty-eight months.) After close review, the majority of these items will be placed on Agency excess lists and then processed for disposal through proper channels. [redacted]

C. Stock Relocation (Ref: SD Weekly ending 7 Dec 82):

STAT The remaining items of equipment and supplies targeted for relocation to [redacted] were shipped via truck on 7 January 1983. Commodities relocated included Class 5 field-use safe filing cabinets, vault door flanges, and bond paper. [redacted]
25X1 [redacted]
25X1 [redacted]

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D. Inventory Control System (ICS) Updates:

During the past week, the Analytical & Catalog
Section made 226 ICS updates as follows:

Stock Numbers Established	- 32
Stock Numbers Revised	- 142
Stock Numbers Deleted	- 12
Part Numbers Added	- 40

25X1

III. Significant Events Anticipated During the Coming Week:

25X1

Negative.

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25X1

[REDACTED] WEEKLY REPORT

PERIOD ENDING 10 JANUARY 1983

1. Items or Events of Major Interest that have Occurred During the Preceding Week:

25X1

[REDACTED]

e. Design and Specification Unit is assisting the Office of Communications in review and strengthening packing specifications for RECAP equipment. Inspection of the packing on an initial shipment of equipment revealed that, although packed in accordance with vendor specifications for export pack, some changes in specifications will be needed to protect equipment under the various shipping and/or storage conditions that materiel will be subjected.

25X1
25A1
25A1

[REDACTED]
[REDACTED]
SECRET

SECRET

25X1

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25X1

f. Storage and Issue Section-Unit II: In coordination with the Supply Management Branch, SD action was completed on relocation of 115 safes and related materiel and sterile bond paper from [REDACTED]. Shipment consisted of 60 four-drawer and 55 two-drawer Diebold safes, assorted vault door flanges and 1,200 reams of bond paper. [REDACTED]

25X1

25X1

g. Vehicle Maintenance: During this reporting period, preventive maintenance was performed on four Depot vehicles and test and inspection conducted on eight line items transiting the Depot on direct shipment.

Prepared two forklifts for shipment to Panama.

Vehicles Received:

25X1

1 Van for [REDACTED]

1 Van for [REDACTED]

Vehicles Released for Shipment:

25X1

2 Vans [REDACTED]

25X1

1 Blazer [REDACTED]

25X1

2 Sedans for OSO [REDACTED]

25X1

1 Pick-up Truck [REDACTED]

25X1

During this reporting period 261 gallons of gasoline and 946 gallons of diesel fuel were dispensed. [REDACTED]

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